



Penguin  
Random House  
Australia

## PERMISSION REQUESTS

**Please read the following guidelines before submitting your request:**

- Please check the copyright page (usually at the front of the book) to determine the originating publisher of the book. We can only clear permission for titles originally published by Penguin Random House Australia. If the book is first published by another Penguin Random House company, you need to contact their office. If the book is published by one of the publishers whom Penguin Random House Australia distributes, you should contact that publisher directly.
- If the requested material is part of an anthology or collection, please check the acknowledgements page for details on the copyright holder of the material you wish to reproduce. If the copyright holder is not Penguin Australia, then please apply to the acknowledged third party directly.
- You should only request permission for direct quotations from published works. No deletions, additions, or other changes should be made to the material without written consent.
- Copyright expires after 70 years from the end of the calendar year in which the author dies, unless the book was published posthumously, in which case it is 70 years from the publication date. If the copyright has expired, the work is considered to be in the public domain and permission is not needed for reproduction. However, you should still acknowledge the originating publisher.
- If it is a photograph or illustration you wish to use from our publication, please check the acknowledgements page and if an original copyright holder is acknowledged you should seek permission directly from them.
- Please allow **6 – 8 weeks** for your request to be processed. There may be a fee for usage of the material.



Penguin  
Random House  
Australia

When making a request please ensure to include the following information about our publication you wish to quote from:

- The title and author of the book you wish to quote from
- The imprint (i.e. Penguin, Viking, Lantern)
- The publication date
- The number of words and page numbers on which the words appear
- If it is a poem, the name of the poem and number of lines

Please also include your contact details and the following information about how you wish to use the material:

#### Book

- Title
- Author
- Publisher
- Publication Date
- Territory for Distribution (ie. Australia and New Zealand, British Commonwealth, World, etc.)
- Language of publication
- Print run and retail price
- List of formats (eg. print only or print and eBook)

**Please note:** Please include your business address, along with your Australian Business Number (**ABN**), if you have one.

If you are making contact on behalf of another party, please let us know.

#### Website

- URL where material would appear
- Approximate number of visitors per month
- If access to material is restricted or password protected, then please indicate how many users would have access.

#### Photocopying

- Exact number of pages you wish to photocopy
- Number of copies required
- Name of school or company
- Course name and start date
- Proposed retail price



Penguin  
Random House  
Australia

Dramatisation/Performance

- Venue capacity
- Number and date of performances
- Ticket prices
- Whether it is an amateur or professional production

Please send your request to:

Email: [Penguin.Rights@penguinrandomhouse.com.au](mailto:Penguin.Rights@penguinrandomhouse.com.au)

Post: Permissions, Rights Dept., Penguin Random House Australia Pty Ltd,  
Level 3, 100 Pacific Highway, North Sydney NSW 2060